

Minutes
Regular Council Meeting
3 South Main Street
Thornville Ohio
May 26, 2015

Council Members Present:

Heidi Robinson, Council President
Lynne Snider
Dale Brussee
Mary Renner

Other Village Officials

Gavin Renner, Mayor
Beth Patrick, Village Administrator
Sharon Brussee, Clerk of Council
Melissa Tremblay, Fiscal Officer
Darrell Ball, Chief of Police
Brian Zets, Village Solicitor

Guests Present:

Ann Cooperrider	Andy Patterson	Jill Patterson	Jerry Hersey
Perry County Commissioner Jim O'Brien	Carly Snider		Ryan Yzenski

Call to Order/Pledge of Allegiance:

The Village of Thornville regular Council meeting was called to order by Mayor Gavin Renner on May 26, 2015 at 7:00 p.m. by saying the Pledge of Allegiance.

Roll Call:

Roll call was taken with all council members in attendance.

Approval of Agenda of Agenda for May 26, 2015:

Council President Heidi Robinson stated that a change needs to be made to the Chairpersons for Finance and Personnel; the names need to be switched. Council President Heidi Robinson then made a **motion** to approve the amended agenda and was seconded by Councilwoman Mary Renner. A roll call vote was taken with all members voting yea. **Motion passed 4-0.**

Review and Approval of Minutes from Regular Council Meeting April 27, 2015: Councilwoman Mary Renner made a **motion** to approve the Regular Council Meeting of April 27, 2015 and was seconded Councilman Dale Brussee. A roll call vote was taken with all members voting yea. **Motion passed 4-0.**

Review and Approval of Minutes from Special Council Meeting May 11, 2015:

A **motion** was made by Council President Heidi Robinson to approve the Special Council Meeting Minutes of May 11, 2015 and was seconded by Councilwoman Mary Renner. A roll call vote was taken with all members voting yea. **Motion passed 4-0.**

Perry County Commissioner Jim O'Brien:

Perry County Commissioner Jim O'Brien thanked the Council for the opportunity to speak with them. He wanted to touch base and keep an open line of communication. He stated that he has been in conversation with Village Administrator Beth Patrick and Fiscal Officer Melissa Tremblay. He also stated that an issue has come up with the Backwoods Fest that he hadn't been aware of until now. He stated there had been rumors regarding how it is being handled, and the property-owner is moving forward with this project at his own cost. Commissioner O'Brien addressed the concerns about what the County is going to do with this. Commissioner O'Brien stated that if Village could supply the water pressure then nothing changes. He stated that if it affects the Village, then he would have Mitch Altier speak to the Village. Another issue that Commissioner O'Brien addressed was the water project. He stated that he is trying to find the best option, and he understands the concerns the Fiscal Officer's concerns. They have been presented another option, but it would still affect the Village in the same manner. Commissioner O'Brien added that he has an open-door policy and he is in the office at 9:00 every day. He invited everyone to come discuss their concerns and any issues that may come up.

Councilman Dale Brussee asked for clarification about what the issue is with the water pressure at the Backwoods Fest. Discussion was held. Commissioner O'Brien responded that according to Mitch Altier there is enough pressure for weddings to get up over the hill and that Mitch Altier thinks it would be touch and go, whether there is enough pressure. Commissioner O'Brien stated he didn't want the property-owner to put his

Minutes
Regular Council Meeting
3 South Main Street
Thornville Ohio
May 26, 2015

money on this if it's not going to work. He added that if Thornville's pressure is fine, then there is no problem. He stated that Burr Oak supplies toward Sheridan and there is enough pressure. Councilman Dale Brussee asked what the water pressure is. Commissioner Jim O'Brien admitted that he did not know the numbers for the water pressure. Village Administrator Beth Patrick voiced her concern regarding two water sources using the same water line. Village Administrator Beth Patrick asked Commissioner O'Brien if the EPA had been informed about regarding the possibility of two water sources using the same line. Commissioner O'Brien responded that this is something that needs to be worked out if this is going to happen. It was asked by Village Administrator Beth Patrick if this is just for the three days of the Backwoods Fest and not for weddings. It was Commissioner O'Brien's understanding is that this would just be for the three days, and he wanted to make sure that the Village was informed of this project.

Police Report for May 2015:

Police Chief Darrell Ball presented the Police Report.

Cases Handled:

- 1 Assistant call
- 1 Bad Check/Forgeries
- 2 Traffic Cases

Auxiliary Hours Worked

Total: 69

Trainings Attended

None to report.

Items of Importance

None

Discussion was held regarding on South Main Street. Mr. Jerry Hersey voiced his concern with drivers speeding on South Main Street driving out of town. Mr. Hersey stated that it seemed that the drivers appear to accelerate after the curve. He voiced his concern about backing out of his driveway, and he thought at the very least a hidden driveway sign could be placed at the curve which may help. Chief Darrell Ball responded that he has had officers sitting by Thornhill on the other side of South Main Street. Chief Ball said he has had a complaint from a resident regarding speeding early in the morning coming into the Village.

Discussion was held regarding upcoming changes to the Personnel Manual. Chief Darrell Ball voiced his concerns regarding upcoming changes to the Telecommunications Section about prohibiting personal calls on Village-owned cell phones. Chief Ball stated that he will need to carry two cell phones if this is the case. It was stated that it would separate personal and business calls. Chief Ball stated that he has never gone over the minutes and that he does get calls occasionally from his sons. Options were discussed. Council President Heidi Robinson asked Village Administrator Beth Patrick her thoughts on this, and it will be taken back to the Personnel Committee. Mayor Gavin Renner stated that he didn't like the idea of Chief Ball carrying two cell phones because he is always on call. Discussion was held regarding the current cell phone plan.

Mayor's Report for May 26, 2015:

Office Hours:

Due to a large project at work Mayor Renner may not be able to do office hours through the remainder of the year. His contact information is 614-745-4802 or

[mayor.thornville@gmail](mailto:mayor.thornville@gmail.com)

Correspondence:

Minutes
Regular Council Meeting
3 South Main Street
Thornville Ohio
May 26, 2015

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- Received 2 letters from The Mayors Association of Ohio regarding the 2015 Conference. He doesn't plan to attend.
 - Received invitation to RPAC Dinner/Auction. June 9th 4:30 – 9:30 p.m.
 - Received email from Ohio Auditor regarding a draft update to abuse standards for the Auditor's office. Public officials have until June 18th to provide feedback. URL is as follows: <https://ohioauditor.gov/publications/bulletins/2015/005.pdf>

Solicitor:

- None

Online:

- Received an online complaint and public records request regarding field sharing the baseball field between TYRA and Timberwolves. Message is:
“The 10u team filled with girls WHO LIVE in Thornville and PAY TAXES IN THORNVILLE just got kicked off the field by some jerk from the Timberwolves saying they have a contract for the field. This is ridiculous. These fields are for use by the Village not an outside team that does not pay taxes. Consider this a public records request for all village contracts with the Timberwolves and all payments by the Timberwolves to the village. Send them to 91 Foster Drive, 43076.”

Discussion was held. Mr. Andy Patterson stated there was a conflict with the playing time between the 10U girls' team and the Timberwolves. Mr. Patterson added the team was kicked off the field as well as the concession stand. Mr. Patterson wanted an explanation of why this happened, and if there is anything that can be done about it. Councilman Dale Brussee asked for clarification of who was playing at that time, and he was told it was TYRA. Councilman Dale Brussee asked if the TYRA team had a copy of the Timberwolves schedule, and it was asked if the game went over. Mrs. Jill Patterson responded that somehow this game had gotten missed. She also stated that the game had gotten pushed back because of other games going over. Mrs. Patterson stated that the Timberwolves had the opportunity to cooperate with TYRA and they didn't. The Timberwolves called TYRA President Tim Cooperrider to get the matter resolved. It was stated Diamond 2 was open, and TYRA was able to use that field. Mrs. Jill Patterson also stated the (Timberwolves) parents were rude, and it was stated there was also an issue with the concession stand during this time.

Discussion was held regarding the way the schedules were done. It was an agreement between TYRA and Timberwolves before the season. Councilwoman Lynne Snider stated that the schedule was worked on for hours and it was agreed upon. Mrs. Patterson added the team was made up of Thornville girls. Councilman Dale Brussee responded the history has been colorful. Councilman Dale Brussee stated it sounds like TYRA President Tim Cooperrider took care of it. It was asked by Mrs. Jill Patterson if cooperation between the two organizations is encouraged, and Councilwoman Lynne Snider responded yes—time and time again. Councilwoman Mary Renner stated there has conflict has come from both organizations. Mrs. Jill Patterson stated they are bringing their concerns as residents of the Village, and they voted for the last renewal – and their daughter got kicked off the field. Councilwoman Mary Renner commented there are children of residents from Thornville who play on the Timberwolves team. Councilman Mary Renner also stated the Village does not control TYRA – they are a separate entity. Councilwoman Mary Renner added that the Thornville youth is the whole community and not just the Village. Mrs. Patterson asked if the field was owned by the Village, and the response was yes. It was stated by Councilwoman Lynne Snider that only Village residents pay for the field, pool and the park. Councilwoman Lynne Snider thanked Mrs. Patterson for supporting the tax renewal. Councilwoman Mary Renner gave a brief history of how the Timberwolves stated playing in Thornville, and how they took on part of the responsibility for the field. Councilwoman Lynne Snider stated that in December or January the Parks and Recreation Committee will take a long and hard look at this.

Minutes
Regular Council Meeting
3 South Main Street
Thornville Ohio
May 26, 2015

Councilman Dale Brussee added that it doesn't matter where the kids come from whether it is Thorn Township, Fairfield County or Licking County – it is open to kids who want to play, and there are coaches and leadership from both TYRA and the Timberwolves, who don't live in Thornville. Village Administrator Beth Patrick stated that she will make phone calls regarding this issue.

Press Contacts:

- None.

Mayor's Court:

- No updates from Magistrate regarding Villages vs. Dannaher. Discussion was held. It was stated the procedures still need to be followed, and violation letters will be sent out.

Special Events Application – July 3

Discussion was held. It was asked if Chief Ball reviewed the application, and Chief Ball responded he had. Chief Ball will check with the State to there are any issued permits for that date. It was also stated the Village will use its insurance policy. It was asked if businesses are to be contacted, and Mayor Renner responded he would do this. Mayor Renner added that this would be the last year that he would be organizing the parade.

A **motion** was made by Councilman Dale Brussee to approve the Special Events for the Thornville Fourth of July Parade for July 3 and to use the Village's insurance and was seconded by Councilwoman Lynne Snider. A roll call vote was taken with all members voting yea. **Motion passed 4-0.**

Monthly Water Report to Perry County Commissioners for April 2015

With no discussion, a **motion** was made by Councilman Dale Brussee to receive the Monthly Water Report to the Perry County Commissioners for April 2015 and was seconded by Councilwoman Mary Renner. A roll call vote was taken with all members voting yea. **Motion passed 4-0.**

Monthly Water Report to Council for April 2015

Discussion was held regarding the number of gallons I&I on the Monthly Water Report. With no further discussion, a **motion** was made by Council President Heidi Robinson to receive the Monthly Water Report to Council for April 2015 and was seconded by Councilwoman Mary Renner. A roll call vote was taken with all members voting yea. **Motion passed 4-0.**

Mayor's Court Report for April 2015

A **motion** was by Council President Heidi Robinson to receive the Mayor's Court Report for April 2015 and was seconded by Councilwoman Mary Renner. A roll call vote was taken with all members voting yea. **Motion passed 4-0.**

Discussion was held regarding the previous month's Mayor's Court Report.

Administrator's Report:

Village Administrator Beth Patrick gave the Administrator's Report.

- Shelly Lift Station is up and running and no changes to the final cost.
- Pool is filled and ready for 2015 Pool Season.
- Thanks to J., Anna, Scott, Austin, Matt, Melissa and Jodi for their work.
- Pool Season is from May 30 – August 18.
- 37 Pool memberships to-date.
- Thanked the group who maintains the flower containers– Shirley Packer and her helpers.
- Thanked Anna and Dave Cox for their donation of mulch at the Veterans Park.
- The scoreboard is up at the ball field.

Minutes
Regular Council Meeting
3 South Main Street
Thornville Ohio
May 26, 2015

-
- ODOT 2015 – 2016 Cooperative Purchase Program changed and the State is now requiring electronic submission. She discussed the problems with submitting the forms resulting in delay of getting the form submitted.

Presentation and Payment of Bills:

A **motion** was made by Councilwoman Lynne Snider to pay the bills and was seconded by Councilwoman Mary Renner. A roll call vote was taken with all members voting yea. **Motion passed 4-0.**

Bank Reconciliation:

A **motion** was made by Councilwoman Lynne Snider to receive the Bank Reconciliation and was seconded by Councilwoman Mary Renner. A roll call vote was taken with all members voting yea. **Motion passed 4-0.**

Fiscal Officer's Report:

Fiscal Officer Melissa Tremblay stated that the start-up money for the pool is completed, and still waiting on paperwork from some of the pool employees.

Zoning Report – Council Representative Dale Brussee

- No meeting in May and nothing to report.

Committee Reports

Public Facilities and Safety – Chairperson Dale Brussee

- Discussed vacating an alley.
Mrs. Ann Cooperrider discussed vacating the alley behind her house. Mrs. Ann Cooperrider stated that she would like to give her portion of the alley to Ms. Carly Snider. Ms. Carly Snider asked what the process is to vacate the alley and she wants to do the necessary paperwork. The process was discussed on how to vacate an alley and the paperwork involved. Solicitor Zets provided an overview of the process to vacate an alley. It was asked if a survey is required, and Solicitor Zets responded that it would be required. Discussion was held regarding backing up onto a main roadway and this may be a problem for snow removal and emergency vehicles. Councilman Dale Brussee stated the lot split would be a Zoning issue. Councilwoman Mary Renner voiced her concern about lack of access to the roadway. It was asked by Councilman Dale Brussee how to abandon an alleyway. Solicitor Zets responded that an ordinance needs to be written. Councilman Dale Brussee asked if a description of the alley needs to be done. Solicitor Zets thinks it could be done by attaching a map for the description. It was asked if a Public Hearing needs to be advertised in the newspaper, and Solicitor Zets responded that it is not needed. Councilwoman Mary Renner stated that she would like to get the input from the residents on that alleyway. It was stated that this issue should go back to the Public Facilities Committee for further review. Committee Chair Dale Brussee stated that he has already made up his mind about this. Council President Heidi Robinson recommended adjoining property-owners to be notified.

A **motion** was made by Councilman Dale Brussee to recommend to go through whatever procedure is necessary to vacate this alley to satisfy these two people because it is not an alley that is being utilized by the Village and it serves no purpose to keep it and retain and alleys have been vacated before for that purpose. **Motion died due lack of a second.**

- Hagan Easement and trying to get a conclusion

Parks and Recreation – Chairperson Lynne Snider

- Village Administrator Beth Patrick touched on the Pool Opening Day on Saturday.

Minutes
Regular Council Meeting
3 South Main Street
Thornville Ohio
May 26, 2015

- Jodi Metzger gave a recommendation to decrease the hours from noon to seven to noon to six with a savings of \$1,650.
- Moving up the pool party times from 7 p.m. to 9 p.m. to 6 p.m. to 8 p.m. Committee Chair Lynne Snider thought is a good idea for safety purposes.
- Moving the membership swim from Thursday to Monday night.
- Offering swim lessons in two 2-week sessions early enough in the season for the kids to use their swim lessons the rest of the year.
- Look into to getting local bands to generate attendance.

A concern was raised by Solicitor Zets about the change of times for memberships that have already been sold. Discussion was held. It was stated by Councilwoman Lynne Snider the time is not on the membership, and it is always been that way. Discussion was held regarding scheduling bands at the pool. Committee Chair Lynne Snider responded that she isn't sure that it will even be done.

With no further discussion, a **motion** was made by Councilman Dale Brussee to decrease the pool hours from noon to 7 p.m. to noon to 6 p.m. and move the membership swim from Thursday night to Monday night and was seconded by Committee Chair Lynne Snider. A roll call vote was taken with all members voting yea. **Motion passed 4-0.**

- Recommended closing the pool on the Fourth of July.
- Spoke with Kevin Howell regarding the Movie Night a waiver needs to be signed by a band.
- She spoke with Kevin Howell regarding the first Movie Night that is sponsored by Judge Cooperrider and he thinks this falls under Judge Cooperrider's insurance.
- Kevin Howell is also looking into the Dog Swim.
- Thanked Village Administrator Beth Patrick for getting the bleachers done.
- Thanked Tim Cooperrider for getting the scoreboard installed.
- The bleacher situation needs to be looked at next year.

Personnel – Chairperson Heidi Robinson

- Final changes in place for the Personnel Manual.
- Sent to Village Administrator Beth Patrick who made a couple of suggestions and those suggestions will be incorporated. Once incorporated, those changes will be reviewed by the Committee for a vote to send it to Solicitor Zets.
- After the Personnel Manual is approved, it will be sent to Solicitor Zets for his review. The Personnel Manual will be sent in Word document to Solicitor Zets.

Finance – Chairperson Mary Renner

- Changes to the Pay Ordinance to change a title. Discussion was held regarding the title change. Village Administrator Beth Patrick will update the ordinance with the title change prior to the vote.

Unfinished Business:

Ordinance 15-04 AN ORDINANCE ADOPTING THE 2016 TAX BUDGET FOR THE VILLAGE OF THORNVILLE AND DIRECTING THE VILLAGE ADMINISTRATOR AND FISCAL OFFICER TO SUBMIT THE 2016 TAX BUDGET TO THE COUNTY AUDITOR. 3rd Reading.

With no discussion held, a **motion** was made by Councilman Dale Brussee to pass Ordinance 15-04 and was seconded by Councilwoman Heidi Robinson. A roll call vote was taken with all members voting yea. **Motion passed 4-0.**

New Business:

Ordinance 15-05 AN ORDINANCE ESTABLISHING THE COMPENSATION AND PAY SCHEDULE FOR CERTAIN POSITIONS WITHIN THE VILLAGE,

Minutes
Regular Council Meeting
3 South Main Street
Thornville Ohio
May 26, 2015

REPEALING ALL PRIOR PAY ORDINANCES, AND DECLARING AN EMERGENCY. 1st Reading.

Discussion held to table **Ordinance 15-05** until Village Administrator Beth Patrick revises **Ordinance 15-05**.

With no further discussion, a **motion** was made by Councilman Dale Brussee to table **Ordinance 15-05** and was seconded by Council President Heidi Robinson. A roll call vote was taken with all members voting yea. **Motion passed 4-0.**

Resolution 15-004 A RESOLUTION DECLARING THE NECESSITY TO LEVY A RENEWAL TAX IN EXCESS OF THE TEN (10) MILL LIMITATION IN THE AMOUNT OF ONE (1.0) MILL FOR CURRENT EXPENSES AND REQUESTING THE QUESTION OF SUCH TAX LEVY TO BE SUBMITTED TO THE ELECTORS OF THE VILLAGE OF THORNVILLE AND DECLARING AN EMERGENCY. **1st Reading.**

With no discussion held, a **motion** was made by Council President Heidi Robinson to suspend the rules for **Resolution 15-004** and declaring it as an emergency and was seconded by Councilman Dale Brussee. A roll call vote was taken with all members voting yea. **Motion passed 4-0.**

With no discussion held, a motion was made by Council President Heidi Robinson to adopt **Resolution 15-004** and as an emergency and was seconded by Councilman Dale Brussee. A roll call vote was taken with all members voting yea. **Motion passed 4-0.**

Resolution 15-005 A RESOLUTION DECLARING THE NECESSITY TO LEVY A RENEWAL TAX IN EXCESS OF THE TEN (10) MILL LIMITATION IN THE AMOUNT OF TWO AND FOUR TENTHS (2.4) MILL FOR CURRENT EXPENSES AND REQUESTING THE QUESTION OF SUCH TAX LEVY TO BE SUBMITTED TO THE ELECTORS OF THE VILLAGE OF THORNVILLE AND DECLARING AN EMERGENCY. **1st Reading.**

With no discussion held, a **motion** was made by Council President Heidi Robinson to suspend the rules for **Resolution 15-005** and declare it as an emergency and was seconded by Councilwoman Lynne Snider. A roll call vote was taken with all members voting yea. **Motion passed 4-0.**

With no discussion held, a **motion** was made by Council President Heidi Robinson to adopt **Resolution 15-005** as an emergency and was seconded by Councilwoman Mary Renner. A roll call vote was taken with all members voting yea. **Motion passed 4-0.**

Ordinance 15-05 AN ORDINANCE ESTABLISHING THE COMPENSATION AND PAY SCHEDULE FOR CERTAIN POSITIONS WITHIN THE VILLAGE, REPEALING ALL PRIOR PAY ORDINANCES, AND DECLARING AN EMERGENCY. **1st Reading.**

A **motion** was made by Councilman Dale Brussee to de-table **Ordinance 15-05** and was seconded by Councilwoman Heidi Robinson. A roll call vote was taken with all members voting yea. **Motion passed 4-0.**

A **motion** was made by Council President Heidi Robinson to amend **Ordinance 15-05** with the following changes to Sections 10 and 11 that are the descriptions of the job descriptions and striking Section 14: The hourly pay for a part-time Seasonal Laborer shall be Eleven Dollars and Nine Cents (\$11.09) per hour, paid bi-weekly and was seconded by Councilwoman Mary Renner. A roll call vote was taken with all members voting yea. **Motion passed 4-0.**

Minutes
Regular Council Meeting
3 South Main Street
Thornville Ohio
May 26, 2015

A motion was made by Council President Heidi Robinson to suspend the rules for **Ordinance 15-05** and declaring as an emergency and was seconded by Councilwoman Lynne Snider. A roll call vote was taken with all members voting yea. **Motion passed 4-0.**

A motion was made by Council President Heidi Robinson to adopt **Ordinance 15-05** as an emergency and was seconded by Councilwoman Mary Renner. A roll call vote was taken with all members voting yea. **Motion passed 4-0.**

Executive Session

A motion was made by Councilwoman Mary Renner pursuant to ORC 121.22 (G) (2) for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest and ORC 121.22 (G) (3) Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action, and ask that Village Administrator Beth Patrick, Village Solicitor Brian Zets and Fiscal Officer Melissa Tremblay accompany Council into said meeting and was seconded by Council President Heidi Robinson. A roll call vote was taken with all members voting yea. **Motion passed 4-0.**

Council went into **Executive Session** at 9:03 p.m.

A motion was made by Council President Heidi Robinson to come out of **Executive Session** and was seconded by Councilwoman Mary Renner. A roll call vote was taken with all members voting yea. **Motion passed 4-0.**

Council came out of **Executive Session** at 10:05 p.m.

Council Comments:

Councilman Dale Brussee had no comment.

Council President Heidi Robinson had no comment.

Councilwoman Mary Renner had no comment.

Councilwoman Lynne Snider voiced her concern about a property on Maple Street that has not been mowed this year. She also voiced her concern about the drain at the end of property is clogged. Village Administrator Beth Patrick will have J. Jennie check on it.

Citizens Comments:

No comments.

Meeting Announcements:

Next Committee Meeting is June 15, 2015

Next Council Meeting is June 22, 2015

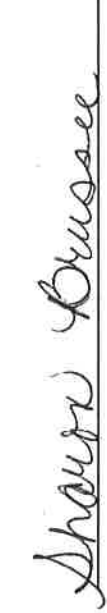
Adjournment:

With no further discussion, a **motion** was made by Councilwoman Mary Renner to adjourn and was seconded by Councilwoman Lynne Snider. A roll call vote was taken with all members voting yea. **Motion passed 4-0.**

Meeting adjourned at 10:07 p.m.



Gavin Renner, Mayor



Sharon Brussee, Clerk of Council